



Request for Bids

For the Purchase of a
2023 Ford F450 4x4
Regular Chassis Truck

Village of Montgomery
Department of Public Works

Village of Montgomery
133 Clinton Street
Montgomery, NY 12549

Dated: December 7, 2023

Return by:
Wednesday, December 18, 2023
3:00 PM

Village of Montgomery Request for Bids (“RFB”)

Purchase of a 2023 Ford F450 4x4 Regular Chassis Truck December 7, 2023

The Village of Montgomery (“Village”) intends to award a purchase contract to a single vendor for the purchase of One (1) 2023 Ford F450 4x4 Regular Chassis Truck, meeting the minimum specifications contained herein and hereby requests bids by interested vendors.

The Village intends to award this purchase contract to the lowest responsive, responsible bidder that provides the bid most advantageous to the Village, taking into consideration quality, design, and timing for delivery. The Village reserves the right to accept or reject any or all bids and to award in the best interest of the Village.

1. SEALED BIDS – Notice is hereby given that the Village Clerk will receive Bids until 3:00 P.M., Wednesday December 18, 2023 for the services outlined in this RFB.
2. INTENT: The intent of this RFB is to obtain pricing for the item shown to be supplied according to the technical specifications and requirements noted herein. Exceptions to these technical specifications and requirements must be clearly marked, noted and referenced on an attachment. No exceptions shall be taken to the terms and conditions of this RFB.
3. TERMS AND CONDITIONS: It is the offeror’s responsibility to read all terms and conditions relating to this bid carefully and consider them when preparing their offer. By signature, the offeror acknowledges acceptance of all terms and conditions contained herein. Bids containing exceptions taken to these terms and conditions may be rejected as non-responsive to this bid.
4. EQUIPMENT SPECIFICATIONS – See Appendix attached hereto
5. PAYMENT: The Village will issue a Purchase Order for the 2023 Ford F450 4x4 Regular Chassis Truck prior to deliver to the Village. Payments will be made thereafter within thirty (30) to sixty (60) days of the requisition once the Village, at its own discretion, confirms that the 2023 Ford F450 4x4 Regular Chassis Truck meets the specifications of this RFB and is fully operating.
6. Bids submitted in accordance with this RFB shall be reviewed by the Village Clerk and Superintendent of Highways. If deemed to be in appropriate form, same will be forwarded to the Village Board of the Village of Montgomery for consideration and award to the lowest responsible bidder. The Village may consider all aspects of the submitted RFBs for selection of the 2023 Ford F450 4x4 Regular Chassis Truck to be

purchased, including, but not limited to: (1) Bid price; (2) suitability of the 2023 Ford F450 4x4 Regular Chassis Truck offered and/or (5) timeliness of delivery.

7. **DEADLINE AND ADDRESS TO SUBMIT A BID** - Bids shall be received no later than **3:00 PM, December 18, 2023** to the office of:

Tina Murphy, Deputy Village Clerk
Village of Montgomery
133 Clinton Street
Montgomery, NY 12549

8. **BID SIGNATURE REQUIREMENTS** – Bids must be signed by an Officer of the Bidder authorized to bind said Bidder to the provisions of the submitted Bid for a period of at least ninety (90) days. Failure of the successful Bidder to execute the project contract may result in the cancellation of any award.
9. **PACKAGING OF BID** – The Bid packages shall be enclosed in a sealed envelope plainly marked in the upper left-hand corner with the name and address of the Bidder and bears the words **“Request for Bids (RFB) ‘Village of Montgomery Village 2023 Ford F450 4x4 Regular Chassis Truck’.”** Any Bid received after the due date and time **cannot be accepted and will not be considered.**
10. **NUMBER OF BID COPIES REQUIRED** – The Bidder must submit an original and six (6) copies of the Bid.
11. **AMENDMENT OF REQUEST FOR BIDS (RFB)** – In the event it becomes necessary to revise any part of the RFB, addenda will be provided to all interested Bidders. Deadlines for submission of the RFB may be adjusted to allow for revisions. For a revised Bid to be considered, **an original and six (6) copies must be submitted on or before the due date.**
12. **QUESTIONS DURING THE BID PREPARATION PROCESS** – As of the issuance date of this Request for Bids (RFB) and continuing until 48 hours prior to the time for submitting Bids has expired, the Village will provide relevant information as necessary for all Bidders to familiarize themselves with the requirements set forth in the Request for Bids (RFB). Bidders are encouraged to submit any comments or questions in writing to Buddy Nelson, Village Superintendent of Public Works by e-mail to buddymont@live.com. All questions must be submitted in writing no later than 5:00 p.m. on December 14, 2023. Questions submitted after that deadline shall receive no response.
13. **DETERMINATION OF BIDDER RESPONSIBILITY** – Prior to the award of a purchase order, the Village will conduct such investigations as the Village deems necessary to determine the responsibility of any Bidder and its Bid and/or to determine the ability of any Bidder to perform the work provided in its Bid. All Bidders submitting a Bid under this RFB is subject to a financial analysis. The Village may require the Bidders to submit one or more of the following:

- a. Further detailed breakdown of its Bid amount in a format and level of detail acceptable to the Village;
- b. Ability to deliver the 2023 Ford F450 4x4 Regular Chassis Truck in a timely fashion.

The Bidder shall furnish the above information within three (3) business days of its receipt of the Village's written request. The Village further reserves the right to reject any Bid if the information requested by the Village is not submitted as required or if the information submitted fails to satisfy the Village that the Bidder is responsible, or is able or qualified to carry out the obligations of the contract, or to complete the work as contemplated.

14. **RIGHT OF REJECTION BY THE VILLAGE** - Notwithstanding any other provision of this Request for Bids (RFB), the Village reserves the right to reject any and all Bids and to waive any informality in a Bid when to do so would be to the advantage of the Village or its taxpayers. Bids that contain conditions or limitations to the requirements set forth in the RFB may be considered non-responsive and rejected. The Village may refuse a contract to any Bidder who, in connection with any previous contract with the Village, has failed in any respect to comply with the term of any obligation, including, but not limited to, any guarantee. The Village may also refuse a contract to any Bidder whose former relations with the Village shall have been of such an unsatisfactory nature, as determined by the Village, that the Village feels justified in refraining from entering into any further business relations.

15. **AWARD OF PURCHASE ORDER** - The Bidder to whom the Bid is awarded shall be required to enter into a purchase order with the Village of Montgomery in a form approved by the Village Board and Village Attorney. This Request for Bids (RFB) and the Bid, or any part thereof, may be incorporated into and made a part of the final purchase order. However, the Village reserves the right to further negotiate the terms and conditions of the purchase order with the selected Bidder. If applicable, the purchase order will include a maximum "fixed cost" to the Village of Montgomery and will include all permits, materials, and other costs.

16. **PROPRIETARY INFORMATION** - The Village of Montgomery is a public body and governed by the New York Freedom of Information Act. Documents submitted to the Village relating to this Request for Bids are subject to requirements of the Freedom of Information Act and may be deemed public records.

17. **NON-COLLUSION AFFIDAVIT**. By submitting a Bid, the Bidder represents and warrants that such Bid is genuine and not sham or collusive or made in the interest or in behalf of any person not therein named and that the Bidder has not directly or indirectly induced or solicited any other Bidder to put in a sham Bid, or any other person, firm or corporation to refrain from proposing and that the Bidder has not in any manner sought by collusion to secure to that Bidder any advantage over any other Bidder.

18. DURATION OF BID. Bidder agrees that his or her Bid will not be withdrawn within sixty (60) calendar days following the opening of the Bids.
19. STATEMENT OF EXPERIENCE AND QUALIFICATIONS. Bidders submitting a Bid shall list all qualifications and experience pertaining to this type of vehicle sale. The Bidder may be required, upon request, to provide additional information to the satisfaction of The Village of Montgomery that the Bidder has the vehicle in stock to perform the contract(s) in a satisfactory manner and within the required time. If, at its sole discretion, the Village of Montgomery judges the available evidence of competency of any Bidder is not satisfactory, the Bid of such Bidder may be rejected. The successful Bidder shall be required to comply with and abide by all applicable federal and state laws in effect at the time the contract is awarded.
20. NO FINANCIAL INTEREST. By submitting a Bid, the Bidder represents and warrants that neither a Village Board Member, Elected Official Administrator, employee, nor any other person employed by The Village of Montgomery, has in any manner, any interest, directly or indirectly in the Bid or in the contract which may be made under it, or in any expected profits to arise therefrom.
21. DOCUMENTS DEEMED PART OF THE CONTRACT. The notice, invitation to Bidders, general conditions and instructions for Bidders, special conditions, specifications, bid, addenda, if any, will be deemed part of the contract.
22. BIDDER INFORMATION. Each Bid must contain the following:

_____	_____
Signature of Authorized Representative	Fax Number
_____	_____
Name of Authorized Representative	Federal ID Number
_____	_____
Title	Web Site
_____	_____
Date	E-mail Address

Phone Number	

Appendix

Village of Montgomery 2023 Ford F450 4x4 Regular Chassis Truck Bid Specifications

2023 F450 4x4 Regular Chassis XL 145" WB Chassis Cab 7.3L Devct NA PFI V8 Engine 9' – 3-4 Yard Dump Body 10-Speed Auto Torq Shift

EXTERIOR

- Headlamps – Autolamp (On/Off)
- Headlamps – Wiper Activated
- Mirrors – HTD, Pwr Glass/Manual Fold/Turn Signals
- Roof clearance Lights
- Tow Hooks
- Trailer Brake Controller
- Trailer Sway Controller
- Trailer Tow Wire Harness
- Wipers – Intermittent

INTERIOR

- 4.2" Productivity Screen
- Air Cond, Manual Front
- Black Vinyl Floor Covering
- Outside Temp Display
- Particulate Air Filter
- Power Locks and Windows
- Steering: Tilt/Telescope, Cruise & Audio Controls
- Upfitter Switches

FUNCTIONAL

- 4-Wheel Antilock Brake System
- FordPass Connect 5G Wi-Fi Hotspot Telematics Modem

- Hill Start Assist
- Jewel Effect Headlamps
- Remote Keyless Entry
- Stabilizer Bar, Front/Rear
- SYNC W/8" Screen

SAFETY/SECURITY

- AdvanceTrac with RSC
- Airbags – Safety Canopy
- Belt-Minder Chime
- Driver/Passenger Airbags
- SecuriLocks Anti-Theft System
- SOS Post-Crash Alert System

WARRANTY

- 3 yr/36,000 Bumper/Bumper
- 5 yr/60,000 Powertrain
- 5 yr/60,000 Roadside Assistance
- 5 yr/100,000 Diesel Engine

OPTIONAL EQUIPMENT/OTHER

- Preferred Equipment Pkg.650A
- 10-Speed Auto Toroshift
- 225/70R19.5G BSW Max Trac Tire
- 4.88 Ratio Limited Slip Axle
- Front License Plate Bracket
- Platform Running Boards
- 16000# GVWR Package
- Engine Block Heater
- 50 State Emissions
- 120V/400W Outlet
- Snow Plow Prep Package
- Spare Tire and Wheel Delete
- Center High Mount Stop Lamp
- 410 Amp Alternator
- Payload Downgrade Package
- Dual Battery
- Rear View Camera & Prep Kit
- Fog Lamps
- Bright Grille
- Remote Start System

Bid Price: \$ _____
(Inclusive of all delivery, document charges and equipment.)

All equipment, work, and labor considered by Bidders in determining a Bid price under this RFB shall be in accordance with industry standards and any applicable laws, rules and/or regulations.

Transportation Charges: All bids and prices for the 2023 Ford F450 4x4 Regular Chassis Truck are to include delivery FOB Destination, Village of Montgomery Highway Garage and no additional fees will be charged to or paid by the Village of Montgomery.

**VILLAGE OF MONTGOMERY
ORANGE COUNTY, NEW YORK**

The following Non-Collusive Bidding Certification as required by General Municipal Law Section 103-d must be signed and submitted with the bid.

NON COLLUSIVE BIDDING CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

1. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any bidder or with any competitor;

2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and

3. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

Wherefore, this statement has been subscribed by the bidder and affirmed by the bidder as true under penalties of perjury.

Dated: _____

Signature: _____

Printed Name & Title: _____

Company: _____

General Municipal Law Section 103-d

"The fact that a bidder (a) has published price lists, rates or tariffs covering items being procured, (b) has informed prospective customers of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning of sub-paragraph one (a)".